

**CATHOLIC COMMUNITY OF THE BLESSED TRINITY
PASTORAL COUNCIL ~ MEETING MINUTES**

**June 16, 2022
6:00 PM @ ST. MM**



Attendees: Fr. Felicjan Sierotowicz, Eileen Bielemeier, Dan Durocher, Cathy Immerman, Karen Kaindl, Mary Krehling, Jill Lee, Rosemary Seymour, Marie Smith, Paul Statskey

Absent: Kathy DeMass

Meeting called to order: 6:24 PM

Opening Prayer: Pastoral Council Prayers and Faith Sharing led by Dan

May Meeting

- Via email on May 22, 2022, by Marie Smith, with request for adds, changes, deletes by end of day on June 1, 2022.
- Motion to accept the minutes by Rosemary, seconded by Paul Statskey, on June 6, 2022.
- Emailed to CCBT Pastoral Council, Mary Capone, Bev Dulmage, and Kathy Schrader on June 6, 2022.
- Posted to CCBT website on June 6, 2022.

Agenda Review (Adds, Changes, Deletes)

- Morning Mass (communication of cancellation)

UNFINISHED BUSINESS

2022 CCBT Parish Picnic

- Dan gave an update noting that food, parking passes, and games are all planned. There will be one more meeting to plan execution of the Mass.
- The 4:00 Mass at the park will be in lieu of the 4:30 Mass at St. Mary Magdalene.
 - Fr. Felicjan noted all he needs is a table, vestments, and candles if we don't want to use his battery operated candles. He will bring everything else.
 - Dan will submit a bulletin blurb and Mass announcement noting the Mass change. Marie will make a sign for the door at St. Mary Magdalene. Eileen suggested all communication note that the Mass at the park will take place rain or shine.

PPC 2022-2023/Lay Trustee

- Rosemary and Marie's terms have ended. Having eight members on the Pastoral Council is okay considering the size of our Parish and impending merger. Jill Lee has joined the council. Maureen Mahoney expressed interest in serving as a future council member. Please keep her in mind for next year.
- Executive Committee
 - DOR guidelines and CCBT guidelines outline the Executive Committee responsibilities. Rosemary and Marie will have a transition meeting with the new Executive Committee.
 - Chair has not been filled. The Co-Chair usually moves into the Chair position. Kathy DeMass is willing to continue as the Co-Chair but is not interested in being the Chair. Father noted we need a Chair. Discussion will continue.
 - Dan has volunteered to be the Secretary.

- Lay Trustee
 - Eileen will fill the role of Lay Trustee and Paul will be a backup if she is unavailable. Rosemary will follow-up with Mary Capone regarding training and DOR procedure.
- Pastoral Council meetings will continue to be the third Thursday of the month from 6:00 – 7:30 PM.

Current Parish Directory of Active Parishioners

- Kathy Schrader has been provided a summary of the work that has been completed thus far. The immediate need is to provide Kathy Schrader with the list of those who requested removal from the Parish list. Please turn your list in to Rosemary or Marie if you have not already done so. Rosemary and Marie will have a phone meeting with Dan (DOR) and Kathy Schrader to discuss next steps. Mary Krehling has volunteered to work with Kathy DeMass to continue this project. Council members should keep the work they have completed so it can be revisited in the Fall.

Pastoral/Parish Ministries

- Lector training is still in the planning stages. Rosemary will follow-up with Fr. Mike. Patrick Boyle is considering being a Lector so Mrs. Boyle, Patrick's mother, should be contacted when the dates are scheduled.

Parish Life Event Ministry

- Fr. Felicjan has organized a trip to Buffalo using the van, but a driver is needed from our Parish. The date will be decided once a driver has been trained. Father has already gone with other Parishes in our cluster. Paul is willing to complete the driver training. He will contact Deacon Gregg to get the driver training information. Once we have a driver there will be a sign-up sheet for the trip.
- Kathy DeMass will be asked to contact Jo (bulletin editor) to run the Parish Life Ministry bulletin blurb again.

Operating Deficit/Future Planning/Planning Committee/Merger Plan

- Rosemary checked with Mary Capone and planning is still on hold. Fr. Felicjan said the goal is to start in September.

St. Thomas/St. Mary Church Environment

- Rosemary spoke with Mary Capone and there was no new update about the roof and steeple at St. MM. Paul said they are moving forward and doing more research. The work will be completed once bids have been secured and reviewed.
- The execution of the carpet being re-glued at St. Thomas has not been revisited. It is supposed to be done this summer. This should be addressed at the next Buildings and Grounds committee.

June 12 Move from St. Thomas to St. Jude

- The move went smoothly and there were many volunteers. The moving of the sound system was problematic. The heavy work of moving should not be done by Parishioners due to liability issues. Kathy Schrader will work with Kip on process for the move back to St. Thomas in the Fall. There should be speakers at both worship sites. Fr. will check with Mary Capone on the purchase of another set of speakers.
- John Bryan requested the front rail of the left front row be removed to make more room for the musicians. Paul will follow-up on this request.
- Fr. Mike plans to transport the consecrated hosts and the Sanctuary candle to St. Jude prior to Mass on June 16.

Eucharistic Revival

- Priests will be meeting to discuss the yearly plan from Parish to Parish.
- Jill suggested making Holy Hour topical to motivate Parishioners to attend. Topics could be rotated and announced each week at Mass. The topic of the week will be published in a dedicated space in the bulletin. Fr. Felicjan will check with Jo for the bulletin entry. Jill will send the topic to Jo and will announce what it is all about. The first topic will be announced this week at the Masses. Jill will write the announcement.
- Rosemary requested there be focus on the Real Presence due to research showing that 69% of Catholics don't believe or know about the Real Presence. The Eucharist is the center of our Catholic belief. Fr. Felicjan will focus homilies on this topic.

Parish Bulletin Deadline Changes

- Deadlines have changed. There should be a bulletin blurb about the change. If you have any questions contact Jo.

NEW BUSINESS

Christmas and Memorial Day Candles

- St. Joseph the Worker Parish has envelopes for purchase of candles to burn in church at Christmas and Memorial Day Masses. There are white, red, and blue candles with a cross on the front. The candle donation is \$10. The name of the person it is burning in memory of is put on the candle. The candles can be placed on windowsills, in front of the altar, in front of statues, or anywhere in the church that is deemed safe. A rack is not required. They are then taken home by the Parishioner who donated for the candle. It was agreed that we will do this in our Parish. Rosemary will work with Kathy Schrader to get this set in motion with a bulletin blurb and announcement.
- Kathy Schrader suggested increasing the Sanctuary candle donation from \$5 to \$10 since this is what the donation is at the other Parishes in our cluster. This was also agreed to.

Agenda Additions

- Friday morning Mass was cancelled but there was lack of communication about the cancellation. Procedure was set in place for cancellations at the January 20, 2022, Pastoral Council meeting but the process failed. Rosemary will follow-up on the procedure. Council members will make phone calls to those who attend morning Mass to notify them of the Mass cancellation tomorrow.

Closing Prayer: Pastoral Council Prayers and Faith Sharing led by Dan

Meeting adjourned: 7:53 PM

Next meetings: September 12 @ 5:30 (joint Finance Council/ Pastoral Council Meeting)
September 15, 2022 @ 6:00 (Pastoral Council Meeting)

September Meeting Prayer Leader: Paul

Draft Minutes Submitted: Via email on June 18, 2022, by Marie Smith, with request for adds, changes, deletes by end of day on June 24, 2022.

Minutes Approved: Motion to accept the minutes by Paul Statskey, seconded by Jill Lee, on June 28, 2022.

Approved Minutes: Respectfully submitted to CCBT Pastoral Council, Mary Capone, Bev Dulmage, and Kathy Schrader on June 29, 2022. Minutes were posted to the CCBT website on June 29, 2022.

Future Meetings: October 20, November 17, December 15, January 19, February 16, March 16, April 20, May 18, June 15

Post Meeting Notes

- Kathy DeMass has graciously agreed to serve as the Chair of Pastoral Council.
- Rosemary will contact Pastoral Council members to see if someone is willing to serve as the Co-Chair.
- Lay Trustee back-up is not required.
- Please note the addition of the joint FC/PC Meeting (September 12 @ 5:30).