

CATHOLIC COMMUNITY OF THE BLESSED TRINITY
PASTORAL COUNCIL ~ MEETING MINUTES
January 20, 2022
6:00 PM @ ST. MM



Attendees: Fr. Felicjan Sierotowicz, Eileen Bielemeier, Kathy DeMass, Dan Durocher, Cathy Immerman, Karen Kaindl, Rosemary Seymour, Marie Smith, Paul Statskey

Absent: Mary Krehling

Guest: Mary Capone

Meeting called to order: 6:02 PM

Opening Prayer: Pastoral Council Prayers and Faith Sharing led by Kathy

December Meeting

- Draft minutes submitted via email on January 2, 2022, by Marie Smith, with request for adds, changes, deletes by end of day on January 8, 2022.
- Motion to accept the minutes by Mary Krehling, seconded by Rosemary Seymour, on January 9, 2022.
- Emailed to the Council, Kathy Schrader, Mary Capone and Bev Dulmage on January 9, 2022.
- Posted to CCBT website on January 9, 2022.

Agenda Review (Adds, Changes, Deletes)

- Synod

Old Business

2022 CCBT Parish Picnic

- The Bay Pavilion has been reserved for Saturday, July 23, 2022, picnic starting at noon.
- Mass will follow at 4:00 PM pending approval from the DOR. Fr. Felicjan will write for permission to have Mass at the park following the picnic.
- Dan will submit a Save the Date for the bulletin noting the date and time with more details to follow.
- Many Pastoral Council members offered to help Dan with the picnic. Details (activities, food, parking passes) will be discussed in greater length at the next meeting.

2021/2022 Catholic Ministries Appeal

- As of Monday, January 18, 63 parishioners have pledged \$15,030, which is 96.99% of our goal.
- There was an unexpected thank you bulletin insert this past Sunday listing the donors to this year's CMA. This has never been done in our Parish. Rosemary followed up with Kathy Schrader and this has been the practice at St. Joseph the Worker Parish for many years. The insert will continue each month as more people donate. In addition to being a thank you, it also acts as a reminder to donate.
- Personal thank you cards have been provided that will be handwritten and sent to donors. Kathy, Marie, Eileen, Karen and Paul volunteered to write the thank you letters.

Current Parish Directory of Active Parishioners

- Kathy Schrader contacted Marie as a follow up after the Parish Soft training meeting. Kathy noted the people who moved and are deceased will continue to stay on the Family List. If we know of anyone who has moved, we can let Kathy know and she can make a list of these parishioners and put them in a database as moved but they will remain on the Family List.

- Fr. Felicjan will follow up on the names of the 26 deceased parishioners who did not appear on the DOR deceased document provided by Colleen Brade in July. Marie will send him a list of those names.
- We will proceed with the most current list to contact those who appear to be inactive. Marie will make a copy of the list and divide it among Pastoral Council members. In the meantime, Marie asked the council members to email her ideas related to what should be addressed when we contact people. Fr. Felicjan suggested we look at the Synod website to help us with this dialogue. Dan suggested contacting Barbe Burke for input. He will contact Barb. The goal will be to start phone calls sometime in the Spring.

Where People Are Right Now? Pastoral/Parish Ministries

- Rosemary's bulletin blurb to recruit Lectors and Sacristans, as well as Chime Choir and Rosary, will continue to run weekly unless the bulletin space is needed for something else.
- Fr. Felicjan shared his Lector training resources with Rosemary. She suggested the need to have a training for active and interested Lectors and Sacristans. Fr. is very willing to do this. We need to decide on a date and time and contact him.

Parish Life Event Ministry

- Continue to pray on volunteering to be the Ministry Leader for Parish Life Event Ministry.
- Pastoral Council met on Saturday, January 15, and came up with a tentative plan for Lent activities. Black Books will be distributed. We plan to put bulletin reminders related to prayer, almsgiving, and fasting. A book list will be provided, as well as reminders of Holy Hour and Stations of the Cross. We plan to have 5 Sunday Soup Suppers to show the series "The Chosen". Soup must be prepared in the church kitchen. Kathy will get the DVD's. Marie will write a series of announcements to be made throughout Lent as well as develop a flyer to be inserted in the black Lent books when they are distributed to Parishioners on February 20. Rosemary will write bulletin announcements. Fr. Felicjan approves of the plan.

Operating Deficit/Future Planning/Planning Committee/Merger Plan

- No current update. There is still a need for two Pastoral Council and two Finance Council members to participate. More details are needed before a commitment can be made.

"Here for You" Transportation Program

- No current update.

Liturgy Committee

- It is important to have key people on this committee. Fr. Mike should have the list of who is on this committee to share with the council.

CCBT/SJW Bulletin

- Marie spoke with Jo (Bulletin Editor) about timeliness of bulletin entries. New bulletin submissions are as follows:
 - ****NEW Bulletin Notices**** The deadline is Thursday 12pm, 10 days prior to publication date. First come, first served basis.
 - ****NEW Mass announcements**** The deadline is Tuesday 12pm. Submit to CSJ.Bulletin@dor.org or you can call the office with notices or announcements.
- Merger of cluster websites and Facebook is a future endeavor.

New Business

Mass Closures

- Mass was cancelled New Year's Eve and Fr. Mike sent an email but not everyone saw it so showed up for Mass.
- Cathy Immerman (St. Mary Magdalene) and Kathy DeMass (St. Thomas) volunteered to be a contact in the event a Mass is cancelled so they can post a sign on the door to communicate that Mass is cancelled. Rosemary will email Kathy Schrader with their phone numbers so she can let them know via text or phone call if there is a cancellation.

Building and Grounds Committee

- Contact names for this committee do not appear in the bulletin under the Building and Grounds title. Rick Durocher and Paul Statskey will be added to the bulletin as contacts. Rosemary will email this to Jo (Bulletin Editor).

Possible Mold Problem at St. Thomas

- Kip DeLisio and Rick Durocher met at St. Thomas to look at the problem. Effervescence appears to be the problem. When concrete meets with moisture white build-up (effervescence) occurs and this is what seems to be pushing up the tiles. Some areas are worse than others.
- Since there is a concern about mold an environmental company could do an air quality reading/test. This is approximately \$800. When the walls were gutted during the basement renovation several years ago there was mold present in the walls. Pastoral Council would like the air quality test to be done so that the area can be deemed safe or unsafe. If mold is present the downstairs would have to be closed off so the upstairs can be used, and an abatement company would have to be called in to decide next steps. The decision has been made to have the air quality test done. A step by step approach will be taken to figure out the solution to the problem once we know what we are dealing with.
- Kathy will go to the Village Hall to investigate the possibility of a water leak since the water bills this past year has been very high (St. Thomas \$902.87, St. Jude \$649, St. MM \$392.06) as reported on the balance sheet from the past fiscal year.

St. Mary Magdalene Steeple

- There are windows in the steeple that a bird flew through, and the light does not work. A \$3,400 quote has been given to do just the woodwork and painting. The most cost effective and longest lasting repair would be to enclose it with wood and vinyl side, so it would be an enclosed cupola with a cross on the top. A light from the outside would shine on the cross.
- The decision was made to proceed with enclosing the cupola with wood, vinyl side and shine a light on the cross. Mary Capone will discuss this with the Buildings and Grounds Committee.

Agenda Addition

Synod

- Fr. Felicjan distributed a Synodal Input Form to each council member. As a Pastoral Council our task is to have a group discussion about one, two or three questions and provide a summarized account to Fr. Felicjan or Father Mike no later than March 31, 2022.
- Pastoral Council members will read the questions between now and the next meeting and have a group discussion at the next meeting of how to proceed. They need to have feedback submitted by March 31, 2022, so we should plan to provide our input by mid-March.

Closing Prayer: Pastoral Council Prayers and Faith Sharing led by Kathy

Meeting adjourned: 7:52 PM

Next meeting: Thursday, February 17, 2022

February Meeting Prayer Leader: Mary

Draft Minutes Submitted: Via email on January 22, 2022, by Marie Smith, with request for adds, changes, deletes by end of day on January 27, 2022.

Minutes Approved: Motion to accept the minutes by Eileen Bielemeier, seconded by Paul Statskey, on January 29, 2022.

Approved Minutes: Respectfully submitted on January 29, 2022. Minutes were posted to the CCBT website on January 29, 2022.

Future Meetings: February 17, March 17, April 21, May 19, June 16