

**CATHOLIC COMMUNITY OF THE BLESSED TRINITY
PASTORAL COUNCIL ~ MEETING MINUTES**

**November 18, 2021
6:00 PM @ ST. MM**



Attendees: Eileen Bielemeier, Kathy DeMass, Dan Durocher, Cathy Immerman, Karen Kaindl, Mary Krehling, Rosemary Seymour, Marie Smith, Paul Statskey

Absent: Fr. Mike had a previous commitment.

Meeting called to order: 6:00 PM

Opening Prayer: Pastoral Council Prayers and Faith Sharing led by Paul

October Meeting

- Draft minutes submitted via email on October 26, 2021, by Marie Smith, with request for adds, changes, deletes by end of day on October 31, 2021.
- Motion to accept the minutes by Paul Statskey, seconded by Kathy DeMass on November 1, 2021.
- Emailed to the Council, Kathy Schrader, Mary Capone and Bev Dulmage on November 2, 2021.
- Posted to CCBT website on November 2, 2021.

Agenda Review (Adds, Changes, Deletes)

- None

Old Business

CCBT Parish Picnic

- Tentative date is Saturday, July 23, 2022. This date coincides with the Feast of St. Mary Magdalene (July 22, 2022). Mary Krehling will contact the office in early January asking that they call to reserve the Bay Shelter.
- Tentative plan is 1:00-3 or 3:30, followed by Mass at 4. Mass would occur at the Bay Shelter. Mass at St. Jude would be the backup for Mass if it rains.
- Consider being the lead person for the planning of this event. Cathy, Karen, Paul and Marie will help.
- A Save the Date will be written for the bulletin once the Bay Shelter has been reserved and an email will be sent to parishioners giving details of the picnic and to get an idea of level of interest.

2020/2021 Catholic Ministries Appeal

- As of Tuesday, November 16, 36 parishioners had pledged \$9725, which is 62.72% of our goal. We are #20 in the diocese. Thermometers of progress are being updated by Paul at St. Mary Magdalene and by Kathy at St. Thomas. Paul plans to put another thermometer by the stairs since this is a high traffic area. Creative ways to call attention to our progress were discussed.
- Priests will be asked to give a current update of progress, thank parishioners for their donations, and encourage participation at any level. Kathy and Paul will write a bulletin blurb and send an announcement to Kathy.
- Kathy emailed Colleen Brade about the thank you cards available from DOR. These cards are blank so everything would have to be written, which is a lot of work. There were 82 donors last year, giving us an idea of how many thank you notes might be sent. In an email to Marie, Mary Capone suggested that perhaps Jo can take charge of writing the thank you notes and then have one of the priests sign them. This would be a timesaver. Marie will forward the email to Kathy. Kathy and Paul will follow up on the status of the thank you suggested by Fr. Mike.

Current Parish Directory of Active Parishioners/Current/Updated List for CMA

- The Parish Soft Lists (Family List, Inactive List, Active List and Filtered Envelope Numbers List) provided at the last meeting were not updated. The 55 deceased parishioners that appear on the DOR database still show on Parish Soft. In addition, there are 26 deceased parishioners that were not noted on the DOR database. There are also people who have moved that still are on Parish Soft. Marie will bring the lists to Kathy Schrader on Monday to discuss the issues.
- The goal, once we have accurate lists, is to divide the list among council members to make phone calls to those who are inactive, determining if they are still members of the parish and invite them back.

Where People Are Right Now/Pastoral/Parish Ministries

- CASE Training
 - 14 parishioners did not comply with the CASE training. They received letters explaining the requirements and were notified they would have to step down from serving. After the letter 3 people decided to do the training.
- Ministry Shortfalls
 - An entry was put in the bulletin sourcing Lectors and Sacristans for St. Mary Magdalene only. This should have included St. Thomas. Rosemary will work on writing a bulletin blurb to recruit Lectors, Sacristans, Communion Ministers, Altar Servers, Rosary Leaders, etc. for both churches. Perhaps a personal plea from the pulpit, from someone who serves, would be effective to get people thinking about serving.
- Ministry Fair
 - To source new ministers the suggestion was made to hand out slips of paper with all ministry possibilities, giving parishioners time at either the beginning or end of Mass, to put a check next to any they might be interested in helping with. It would note that CASE training would be required. There would be a contact(s) if they have any questions.
 - Another suggestion was to put this in the bulletin so that parishioners could give it some thought at home, cut out, and bring back to Mass, as was done with Pastoral Council nominations.
 - Council members are welcome to come to the next meeting with a sample of what they think this could look like.

CCBT Parish Leader/Parish Life Ministry

- It would be favorable if we could have at least one event (retreat, bible study, etc.) in our Parish. We need a Parish Life Ministry. The group would be responsible for planning Parish events. The thought is to start small. The suggestion was made to invite anyone interested to get together in January to plan for Lent. Advertise in the bulletin. There needs to be a person to head this committee. Is there a Pastoral Council member interested in leading this committee? Think about it. If not, an advertisement can be put in the bulletin to see if anyone is interested in leading.
- Updated CASE requirement is to have 3 CASE trained attendees at any event. A signup sheet has been provided from the office that must be filled out at all events. Three CASE trained attendees must print, sign and put an * next to their name. All other attendees must sign in. The sheet includes the name and date of the event, as well as start time and end time. The completed form is then sent to Linda Remis (Ontario).

Operating Deficit/Future Planning/Planning Committee/Merger Plan

- No update but continue to think/pray about being a part of this committee.

“Here for You” Transportation Program

- No update.

Liturgy Committee

- Decisions made by the Liturgy Committee were shared. Since Christmas falls on a Saturday, there are many Masses because there is a Christmas Mass and a Sunday Mass obligation.
- Mass Schedules
 - Friday, December 24- No 8:30 AM @ St. MM; 4:00 PM @ St. MM (Fr. Mitch; 7:00 PM @ St. T (Fr. Mike); No Nativity at any of the Masses
 - Saturday, December 25- 10:30 AM (Fr. Mike); 4:30 PM (Fr. Felicjan) @ St. MM.
 - Sunday, December 26- 8:00 AM @ St. T (Fr. Felicjan)
 - Monday, December 27- No 8:30 AM
 - Monday, December 31- No 8:30 AM; 4:00 PM @ St. MM
- Concerns
 - The Durocher Family and Kathy DeMass were volunteered to provide recorded music at the St. Thomas Christmas Eve Mass but were never asked if they would do this. Will there be music at this Mass?
 - Rosemary will check to see if the holiday Masses will be published in the bulletin and if the obligation for attending Masses will be explained.
- Rosemary will follow-up with Fr. Mike and let him know what we discussed.

New Business

CCBT/SJW Bulletin

- Concerns
 - Bulletin format, timeliness of entries being published, financials being a week behind
- This topic will be tabled until the next meeting.

Closing Prayer: Pastoral Council Prayers and Faith Sharing led by Paul

Meeting adjourned: 7:40 PM

Next meeting: Thursday, December 16, 2021

Draft Minutes Submitted: Via email on November 26, 2021, by Marie Smith, with request for adds, changes, deletes by end of day on December 1, 2021.

Minutes Approved: Motion to accept the minutes by Paul Statskey, seconded by Rosemary Seymour, on December 3, 2021.

Approved Minutes: Respectfully submitted on December 3, 2021. Minutes were posted to the CCBT website on December 3, 2021.

Future Meetings: December 16, January 20, February 17, March 17, April 21, May 19, June 16