

**CATHOLIC COMMUNITY OF THE BLESSED TRINITY
PASTORAL COUNCIL ~ MEETING MINUTES**

**October 21, 2021
6:00 PM @ ST. MM**



Attendees: Father Michael Merritt, Eileen Bielemeier, Kathy DeMass, Dan Durocher, Cathy Immerman, Karen Kaindl, Mary Krehling, Rosemary Seymour, Marie Smith, Paul Statskey

Absent: All Present

Meeting called to order: 6:00 PM

- Welcome to Karen Kaindl for her willingness to serve on the CCBT Pastoral Council.

Opening Prayer: Pastoral Council Prayers and Faith Sharing led by Dan

September Meeting

- Draft minutes were distributed via email September 22, 2021, by Marie Smith, with request for adds, changes, deletes by end of day on September 27, 2021.
- Motion to accept the minutes by Paul Statskey, seconded by Rosemary Seymour on September 28, 2021.
- Emailed to the Council and Kathy Schrader on September 29, 2021.
- Posted to CCBT website on September 29, 2021.

Agenda Review (Adds, Changes, Deletes)

- Discuss what we are doing locally related to the Synod.

Old Business

CCBT Parish Picnic

- Change the date to Saturday, July 23, 2022. This day coincides with the Feast of St. Mary Magdalene (July 22, 2022).
- Tentative plan is to have the picnic from 1:00-3 or 3:30, followed by Mass at 4 or 4:30 (Mass cannot occur prior to 4:00). Mass would occur at the Bay Shelter. Mass at St. Jude could be a backup plan if it rains, or if the Bay Shelter will not accommodate all those attending Mass.
- November Meeting
 - Lock in a date so the Bay Shelter can be reserved by the Parish Office in January 2022.
 - Consider being the lead person for the planning of this event.
 - Paul noted he would be happy to be part of the planning team.
 - Options for prepaid parking passes will be part of the planning along with working with the office to procure the pavilion, games, prizes, food, fire, drinks, etc. Level of planning will be determined by what things are like next summer related to COVID.

2020/2021 Catholic Ministries Appeal

- CMA video will be shown the weekend of October 23-24. The TV is set up at St. Thomas and Aggie, Terry and Paul will get things set up at St. Mary Magdalene. Father Mike will introduce CMA prior to starting the video and follow-up with some brief thoughts.
- Progress posters have been prepared by Kathy and posted in both churches. Paul will post in St. Mary Magdalene.
- As of October 19, 12 parishioners have pledged \$2475, which is almost 16% of our goal. We are #22 in the diocese.
- Priests will give updates of progress throughout the appeal.
- A simple thank you letter will be written by the priests and sent out from the office to parishioners when they pledge. Those who have already given will also receive a thank you.

Current Parish Directory of Active Parishioners/Current/Updated List for CMA

- Kathy Schrader printed the updated Parish Soft: Family List, Inactive List, Active List and Filtered Envelope Numbers List.
- Kathy and Marie will compare these lists to the lists they have been working from over the past year. As noted at the September meeting if the lists need to be fine-tuned, we can contact Brenda Chevalier for help.
- The next step will be to divide the list among council members to make phone calls to those who are inactive, determining if they are still members of the parish and invite them back.

Where People Are Right Now/Pastoral/Parish Ministries

- CASE Training
 - CASE training is part of the yearly audit, therefore a requirement for those who serve in various ministries. There are 13 parishioners currently serving in ministries who do not plan to complete CASE training. They will be receiving a letter from the office notifying them that they can no longer serve. This letter is in the final draft stages and will be sent out the week of October 25, with October 31 as their final day to serve.
 - Clarification
 - If using a driver's license for the background check, rather than a social security number, it MUST be an Enhanced Driver's License. A Passport can also be used.
 - Those who complete the CASE training once prior to turning 70 are not required to recertify every 3 years. A background check would continue to be required every 3 years.
- Ministry Shortfalls
 - How can we source new people to serve in ministries? Should we have a Ministry Fair?
 - Rosemary will work on writing another article for the bulletin looking for people to serve or to be a substitute. Discussion will continue at the next meeting.

September 2022 FC/PC Meeting Date for Mary Capone

- The tentative date for the joint meeting is Monday, September 12, 2022, time to be set by Mary Capone. Marie will email Mary to check if the date is available on her calendar.

Operating Deficit/Future Planning/Planning Committee/Merger Plan

- There is a need for 2 Finance Council members and 2 Pastoral Council members from each cluster, which would be a team of 12, to meet with the Diocesan Pastoral Planning Center for future planning. It would be beneficial to have a representative from St. Mary Magdalene and St. Thomas since decisions will impact both churches.
- The committee is scheduled to start after the new year. Meeting frequency, location and times have not been determined.
- Next step is to prayerfully consider if you would be willing to be one of the representatives from CCBT. We will revisit this topic at the November meeting.

“Here for You” Transportation Program

- Deacon Kiley is unable to present to groups while he is on a leave of absence. Father Mike will meet with him and convey pertinent information to the council at the November or December meeting.
- If there is a need for use of the van contact the office.

Liturgy Committee

- The committee plans to meet 3 times a year (October, January, March) in Clyde to plan for the main liturgical celebrations (Masses, decorating, musicians, etc.). The goal is to have everyone in the cluster on the same page for seasonal celebrations.
- The meeting is due to occur in Clyde on Wednesday or Thursday the week of October 25.
- There wasn't any music at the Christmas Eve Mass last year at St. Thomas. Father noted this year's Christmas Masses have not been determined. There may not be a Christmas Eve Mass at St. Thomas this year. We need to know what has been decided sooner than later. Father Mike will check on this at the Liturgy Committee meeting next week and get back to us with the schedule.

New Business

CCBT Parish Leader

- Our part of the cluster is feeling isolated. We do not have a Deacon or leader in our immediate parish.
- If a lay person wants to take the lead on a Bible Study or other event they are welcome to do so. Our priests are unable to do this because they do not have headquarters here nor do they reside in the area. Father supports this but would like to be informed of what is going on.
- Bell Choir
 - We can restart. There should be communication/coordination with the musicians if we play at Mass.
 - Rosemary will contact Terry to see if she is willing to be the director and then contact the office to see if money is in the budget to pay a director.
- Liturgical Ministers
 - Father plans to bring back one Communion Minister and Altar Servers. He would like to source Altar Servers from those who are participating in Faith Formation.
- Faith Formation
 - Classes will meet once per month on Sundays in Clyde from 5-7 PM, starting in October. Future meeting dates are November 7, January 9, February 6, March 13, May 15 and June 12.
 - Dinner is from 5- 5:45. From 5:45-6:45 children break into age appropriate groups and adults have instruction geared to them. Adult instruction was on Part 1 and Part 2 of the Mass...why we do what we do.
- Confirmation Classes
 - The first meeting occurred in October. Meetings are the first Saturday of the month. Sessions will occur in Clyde, Sodus and Wolcott. Corey teaches these classes.
- Coffee Hour
 - Coffee Hour can resume following COVID guidelines. If you hold a function such as coffee hour, garage sale, Christmas Sharing Program, etc., it would be considered a group function so if 2 CASE trained people are on site they would qualify to supervise. The diocese would require those who come to sign in or their names need to be written down as having attended. If it were something like a garage sale all the volunteers would need to be documented. Father will double check this CASE requirement.
- Martha Ministry
 - This can be restarted. It was originally led by Pat Younglove and Kathy DeMass, then Kathy and Susie Gallo.
 - COVID guidelines need to be followed using an overabundance of caution. For example, no buffet, guidelines for preparation and distribution of food, masks and gloves for those who are serving food, etc.
 - Future goal is to organize and see who is willing to lead and resume being a member of this ministry. Two people would have to be CASE trained.

Agenda Additions

- Synod
 - There will be opportunities over the next few years that we can do locally. There is a website to get more information (<https://www.synod.va/en.html>). Father Mike will investigate things we can do on a smaller scale.

Closing Prayer: Pastoral Council Prayers and Faith Sharing led by Dan

Meeting adjourned: 8:04 PM

Next meeting: Thursday, November 18, 2021

Draft Minutes Submitted: Via email on October 26, 2021, by Marie Smith, with request for adds, changes, deletes by end of day on October 31, 2021.

Minutes Approved: Motion to accept the minutes by Paul Statskey, seconded by Kathy DeMass.

Approved Minutes: Respectfully submitted on November 2, 2021 and posted on CCBT website.

Future Meetings: November 18, December 16, January 20, February 17, March 17, April 21, May 19,
June 16