

**CATHOLIC COMMUNITY OF THE BLESSED TRINITY
PASTORAL COUNCIL ~ MEETING MINUTES**

**June 10, 2021
6:00 PM @ ST. MM**



Attendees: Terry Burlee, Kathy DeMass, Dan Durocher, Mary Krehling, Fr. Michael Merritt, Rosemary Seymour, Marie Smith, Paul Statskey

Meeting called to order: 6:05 PM

Opening Prayer: Pastoral Council Prayers and Faith Sharing led by Terry

May Meeting

- Draft minutes were distributed via email for adds, changes, deletes on May 18, 2021.
- Motion to accept the minutes by Rosemary, seconded by Paul on May 27, 2021.
- Posted to CCBT website May 29, 2021.
- Emailed to the Council, Mary DeLisio, Mary Capone and Bev Dulmage on May 29, 2021.

Agenda Review (Adds, Changes, Deletes)

- Singing at Mass

New Business

September 2021-June 2022 meeting dates/time/place/prayer leaders

- Meetings will continue to be held the 2nd Thursday of the month, 6:00 PM at St. Mary Magdalene.
- Marie will be the prayer leader for the September meeting.

Old Business

CCBT Parish Picnic (July 11th)

- Save the Date bulletin announcements were submitted to Brian by Dan. He will send an updated announcement for the June 20 bulletin noting the following additions:
 - Picnic will take place at the Bay Pavilion.
 - See Terry Burlee, Marie Smith, or Mary Krehling for a parking pass after Mass on June 26/27, July 3/4 or July 10/11.
 - Water and dessert will be provided.
- Paul and Terry volunteered to bring bottled water.
- Marie will make a picnic sign-up sheet for both churches to get an idea of how many plan to attend.
- Decisions on a dessert tray will be made closer to the picnic date.

2020/2021 Catholic Ministries Appeal

- We surpassed our goal at 101.38%! As of June 8, there were 82 donors for a total amount of \$16,431. This was \$224 over our target goal. Half of this (\$112) is given back to our Parish. The target goal for next year has been reduced by DOR.
- Fr. Felicjan will make an announcement about meeting our goal at Masses this week.
- Kathy and Paul will write an article for the June 20 bulletin.
- Process improvements discussed for next year
 - Show the video at the beginning of the campaign as has been done in past years and revisit the campaign in January/February.
 - Have the priests speak about CMA.
 - Continue to publish bulletin articles/appeals as the campaign progresses.
 - Possibly set challenges to meet certain goals on the thermometer as the campaign progresses.

Joint Bulletin with SJW Parish

- The goal for the joint bulletin to begin is the end of June.
- Social Ministry collections should continue to be included in the bulletin.

CCBT Parish Pastoral Council Nominations

- To date there have been no nominations. A recruitment email will be sent on behalf of Pastoral Council written by Rosemary and sent to the distribution list by Marie. Rosemary will ask Susie to post it on Facebook. We will continue to personally ask parishioners if they would be interested in serving on the council.
- Fr. Mike asked about officer nominations. It was decided to table officer nominations until September.

“A Pastoral Guide to Opening Your Parish”

- **Current Parish Directory of Active Parishioners and Current/Updated List for CMA**
 - Marie met a second time with Mary D. and the focus was updating the Family List based on over 30 CMA letters being returned to the office as undeliverable.
 - Kathy and Mary K. plan to meet with Mary D. the week of June 14 to continue identifying parishioners who are active, inactive, deceased or have moved and make the changes in Parish Soft. They will begin with last names beginning with K.
 - Kathy will contact Colleen Brade (*Associate Director, Coordinator of the Annual Catholic Ministries Appeal*) to remove deceased parishioners from the CMA list.
 - Colleen recommended sending a survey to update the census.
- **Communication and Where People Are Right Now/Pastoral/Ministries**
 - The need for a CCBT secretary and a replacement for Lisette (Pastoral Minister) at SJW continues. The positions have been posted but no one has answered the call. In the meantime, Mary D. will continue to assist in the office. Contact the office with any needs that arise.
 - Faith Formation continues to be in the planning stages. One of the challenges is how to meet the needs of all children in the cluster. Father Mike will talk to Maureen Mahoney to see if she is still the lead person at CCBT or if she is stepping down.
 - Diane Poole is waiting for the information to provide specific guidelines to those who serve as Liturgical Ministers regarding CASE training, as was discussed at the meeting on May 18th. In addition, she needs to know which ministries need to be scheduled. Currently the schedule includes Altar Server, Musician, Cantor, Commentator/Lector, Coffee Hour, Communion Ministers, Musicians, Sacristan, and Ushers. Father Mike reported Mary D. and Mary C, are working on this, the goal being to have new people trained by the end of June.

Agenda Additions

- Singing at Mass
 - Missalettes are not yet permitted so it is difficult to sing hymns without the words. Mary K. offered to make copies of the hymns to be sung at Mass, but it is not cost effective and requires a lot of coordination with the Musicians. We will discuss this further in September.

Closing Prayer: Pastoral Council Prayers and Faith Sharing led by Terry

Meeting adjourned: 7:38 PM

Next meeting: No meetings in the summer; September 9 would be the 2nd Thursday of the month.

Draft Minutes Submitted: Via email on June 14, 2021, by Marie Smith, with request for adds, changes, deletes by end of day on June 19, 2021.

Minutes Approved: Motion to accept the minutes by Rosemary Seymour, seconded by Paul Statskey

Approved Minutes Respectfully Submitted: June 20, 2021 and posted on CCBT website.