

CATHOLIC COMMUNITY OF THE BLESSED TRINITY
PASTORAL COUNCIL ~ MEETING MINUTES
January 14, 2021
6:00 PM @ ST. MM



Attendees: Fr. Michael Merritt, Kathy DeMass, Dan Durocher, Mary Krehling, Rosemary Seymour, Marie Smith, Paul Statskey

Absent: All present

Meeting called to order: 6:01 PM

Opening Prayer: Pastoral Council Prayers and Faith Sharing led by Paul

December Meeting Minutes

- Draft minutes were distributed via email for adds, changes, deletes on December 14, 2020.
- Motion to accept the minutes by Rosemary, seconded by Paul on December 21, 2020.
- Posted to CCBT website December 5, 2020.
- Emailed to Parish Office on January 12, 2021.

Agenda Review (Adds, Changes, Deletes)

Topic: Parish Morale

Purpose: Information Sharing

New Business

PPC Member Term Limits

- Term dates for each member will be recorded in the bulletin. Term is 3 years, but a member can serve 2 consecutive 3 year terms. If appointed in the first 5 months that would count as the first year. If appointed after 5 months, it would count as a partial year.
 - Rosemary and Marie (2022), Kathy, Dan, Paul and Mary (2023)
 - Marie will send the dates to Brian to add to the bulletin.

COVID-19/Communication

- Gaps in communication exist. Emergency information should be posted on the CCBT website, Face Book and by email from the office.
- Fr. Mike will investigate finding someone, preferably office personnel, as a back-up for Mary DeLisio when she is unavailable. Marie (CCBT website) and Susie Gallo (Face Book) will be contacted for emergency communication. Brian will be contacted if related to information that should be in the bulletin.
- Fr. Mike will follow-up on problems with the office phone.

Old Business

Parish Bulletin

- Fr. Mike and Fr. Felicjan will review the **Living in Grace through the Sacraments** revisions. If approved Marie will send to Brian to amend in the bulletin. Text Fr. Mike if a response to an email is not received.
- There is a future possibility of combining the CCBT and SJW bulletins.
- Resume putting bulletins in the receptacles outside of church for those who are not attending Mass. Rosemary will find someone from St. Mary's and Dan will do the same for St. Thomas.
- There has been a gap in the weekly attendance and collection information being reported in the bulletin due to Brian not being provided the information. Fr. Mike will follow up with Mary Capone to resume this reporting in the bulletin.

CCBT Pastoral Council Membership

- Spouses cannot serve together on Councils (ok for committees and ministries). Becca Howell and Terry Burlee are willing to serve. DOR PC Guidelines will be provided to Becca (Kathy) and Terry (Paul), along with term limits, attendance expectation and the expectation to be an active member. If they accept, invite them to the next meeting and inform Marie. She will email the Conflict of Interest Policy and signage. Marie will email this paperwork to Mary Krehling. Paul will talk to Tom Hamilton and provide the same if he is interested.

2020/2021 Catholic Ministries Appeal Assistance

- Video set-up (Paul, Terry and Dan) and plea to the Parish (Paul & Dan) at the beginning of Mass (January 23 and 24).
- A suggestion was made that a letter be sent to Parishioners from Fr. Felicjan. Fr. Mike will follow-up with Fr. Felicjan.
- Brief announcements will be made at the end of some Masses.
- Aggie Burlee will assist Kathy. Weekly blurbs will be written for the bulletin. Phone calls will be made to Parishioners who have not donated sometime in February/March.

DOR Social Media Policy

- Fr. Mike is not an administrator on the site, therefore cannot make changes. He will follow-up with Susie Gallo for status of disabling comments.

Parish Census

- Lists have been reviewed by Eileen Bielemeier, Luba LaForge, Marie and Kathy. Clarification needed on the difference between the Family List and Member List. Marie will contact Mary DeLisio. The list will be reviewed by others in the Parish for accuracy. This is ongoing.

Men's Group

- Terry, Gerry LaForge and Paul met with Deacon Kiley to brief him. Deacon is willing to lead the group and there was agreement to invite guest speakers. Alternate meeting places were discussed. Meetings will resume once COVID is not a threat. Paul will write a bulletin update and send to Rosemary. This will be closed as a Pastoral Council topic.

If Time Permits

Parish Morale

- Many at CCBT are feeling isolated. Communication is vital since we do not have the rectory, a deacon, or a priest in-house at CCBT. COVID complicates the matter. We must get through these trying times and regroup when we are back to normalcy.

Closing Prayer: Pastoral Council Prayers and Faith Sharing led by Paul

Meeting adjourned: 7:35 PM

Next meeting: Thursday, February 11, 2021, 6:00 PM, St. Mary Magdalene

Submitted: Via email in draft on January 16, 2021, by Marie Smith, with request for adds, changes, deletes by end of day on January 21, 2021.

Minutes Approved: Motion to accept the minutes by Paul, seconded by Rosemary on January 22, 2021.

Submitted: January 22, 2021 and posted on CCBT website

Future Meeting Dates: February 11, March 11, April 8, May 13, June 10