

**CATHOLIC COMMUNITY OF THE BLESSED TRINITY  
PASTORAL COUNCIL ~ MEETING MINUTES  
October 1, 2020  
6:00 PM @ ST. MM**



**Attendees:** Father David Tedesche, Father Michael Merritt, William AuClair, Kathy DeMass, Dan Durocher, Rosemary Seymour, Marie Smith, Paul Statskey

**Absent:** All present

**Meeting called to order:** 5:59 PM

**Opening Prayer:** Father David Tedesche

**Agenda Review** (Adds, Changes, Deletes)

Add: Designate Chair, Vice-Chair appointment for discussion

**New Business**

**Designate Chair, Vice-Chair of CCBT Pastoral Council**

- Currently Rosemary Seymour is acting Chair and is willing to assume the Chair position. Discussion ensued about adding one more council member from St. MM. Breeze AuClair nominated Pam AuClair as a person who would be willing to serve. He will talk to her about it.
- Appointment of Chair and Vice-Chair will be tabled until decision is made to add another member, the goal being by our November meeting.

**Financial Parish Merger**

- It is more than likely that a financial merger will occur between St. Joseph the Worker Parish (SJW) and Catholic Community of the Blessed Trinity (CCBT). Currently CCBT is operating a little below budget and SJW is operating in the green.
- This will not be a merge of Parishes or Pastoral Councils and there would be no name changes.
- Advantages
  - Business Office would deal with 2 churches rather than 3.
  - Money counting would be less complicated.

**Catholic Ministries Appeal Assistance**

- The CMA Committee would be formed by January and would be active for about 2 months to make phone calls, address parishioners at Mass, send mailings related to the importance of donating to the CMA appeal.
- A letter from the Pastor would be helpful, as well as communication with other Parish CMA Committees for sharing of ideas.
- Dispel rumors that the CMA is being used toward the sex abuse scandal/bankruptcy.
- Volunteer
  - Kathy DeMass
  - One more person needed, which can be anyone from the Parish.

**Facebook Compliance Requirements**

- Mary Capone expressed the need that the CCBT Facebook page be maintained by an administrator only and that the administrator be a Parish employee to avoid personal posts being on the parish site.
- The DOR Social Media Policy was reviewed by the Council. Father Michael Merritt will research who can take this over by talking to Mary Capone.
- Suggestions for gatekeepers were Mary DeLisio and Maureen Mahoney.

## **Parish Census**

- There is a need for an updated parish census to determine the following:
  - active parishioners
  - inactive parishioners still living in the parish
  - inactive parishioners who have moved
  - deceased parishioners
- Catholic Courier (\$3500 yearly) and CMA goals are determined by this and a complex formula, as noted by Father Merritt.
- Breeze AuClair will contact Mary DeLisio to get current list of parishioners from Parish Soft. The suggestion was made to contact Eileen Bielemeier for help with this task, as well as dividing the list among Council members to make phone calls. Breeze will keep Father Michael Merritt up to date on progress.

## **Future Meeting Dates and Meeting Minutes**

- Monthly meetings will be held the 2<sup>nd</sup> Thursday, 6:00 PM @ St. Mary Magdalene, with Father Merritt and Father Tedesche alternating meetings as available.
- Draft minutes will be sent out for review via email. One week will be given for adds, deletions, and/or corrections. Final draft will be resent for approval by two council members, at which time they will be sent to Mary DeLisio and posted on the CCBT website.

## **Old Business**

### **Revision/Update of CCBT Pastoral Council By-Laws**

- These were last revised in 2011. Breeze AuClair worked on a draft of changes to the 2011 document last year. The CCBT Covenant was developed from the DOR Pastoral Council Guidelines.
- A question was raised as to whether this document is necessary or is it a requirement. Father Tedesche suggested that Rosemary Seymour contact Roger Clark (SJW) and Lee Laustr (Newark) to see if they use by-laws in their parishes. Rosemary will proceed with this.
- Rosemary Seymour and Paul Statskey offered to help Breeze with the by-laws as the need for something related to our council is important.

### **CCBT Committee Membership List**

- Discussion about the need to inform the parish of committees
  - Buildings and Grounds Committee- Aggie Burlee (Chair) with Terry Burlee, Rick Durocher, Gerry LaForge, Nancy Polacek, Paul Statskey
  - Social Ministry- Pam AuClair and Marie Smith
  - Cemetery Committee- Pastor, Mary Capone, Mary DeLisio and Gerry LaForge. We also work in conjunction with the DOR Director of Cemeteries, inviting him in once a year to our meetings (as per email from Mary Capone dated 7-6-20). It has been noted that Rick Durocher helps.
- Father Tedesche made the suggestion, as is done at SJW, to put a list of committees in the bulletin with name and phone number of each Chairperson.

### **CCBT Communication Process for Vetting New Initiatives through PC**

- Put a note in bulletin to encourage contacting a Pastoral Council member if someone has suggestions or questions.
- Paul Statskey will write a bulletin blurb and send to Mary DeLisio.

## **Hospitality/Martha Ministry**

- Suspended during COVID, but will be addressed when things open up.
- What can be restarted if we adhere to strict social distancing guidelines?
  - Men's Group
    - Breeze will send an email to members about restarting the group.
    - Father Merritt or Deacon Kiley could facilitate if no one from the group is interested. Dan Durocher said he would be willing to facilitate.
  - Book Group
    - Possibly do via Zoom or Google Meet

## **Other**

- Kathy DeMass noted the need to move forward and have goals for enhancing our relationship with Jesus.
  - Mission Statement was updated, approved and posted in the bulletin. How are we meeting what this mission statement says?
  - Building our faith will be on the agenda for the next meeting.
- Marie Smith asked Father who should get the final meeting minutes. They go to council members and Mary DeLisio.

**Closing Prayer:** Our Father (all together)

**Meeting adjourned:** 7:24 PM

**Next meeting:** Thursday, November 12, 2020, 6:00 PM, St. Mary Magdalene

**Submitted:** Via email in draft on October 5, 2020, by Marie Smith, with request for adds, changes, deletes no later than October 12, 2020.

**Minutes Approved:** Motion to accept the minutes by Rosemary Seymour, seconded by Breeze AuClair on October 12, 2020.

**Submitted:** October 13, 2020

**Future Meeting Dates:** November 12, December 10, January 14, February 11, March 11, April 8, May 13, June 10