

CATHOLIC COMMUNITY OF THE BLESSED TRIITY  
PASTORAL COUNCIL ~ MEETING MINUTES

January 28, 2020  
6:00 PM @ ST. MM



**Attendees:** Breezy AuClair, Deacon Bob Lee, Kevin Rice, Rosemary Seymour, Marie Smith

**Absent:** All present

Meeting called to order at 5:58 PM

Opening Prayer ~ Deacon Bob Lee

### December Meeting Minutes

- Smooth meeting minutes were distributed via email on 12-24-19
- Accepted by Breeze AuClair, seconded by Marie Smith, then posted to the CCBT website on 12-24-19

### Old Business

#### **Pastoral Council Nominations**

There were 18 nominations (10- St. MM; 8- St. T). We would like to have a balance of members from each worship site. Currently there are 3 from St. T and 1 from St. MM, Deacon Bob being neutral. We will consider an addition of 1 from St. T and 3 from St. MM if we have 8 Pastoral Council members, or 2 from St. T and 4 from St. MM if we have 10 Pastoral Council members. Deacon Bob made a recommendation to call those who have been nominated by Friday, January 30. The list of nominees was divided among council members to make phone calls. Protocol for how to handle the phone calls was discussed and decided upon.

- **Step 1-** Inform the nominee that they were nominated by a parishioner to serve on Pastoral Council. Ask if they would be interested in serving on the council if they were elected. Be sure they know that saying yes at this point is not a commitment to serve. If they are not interested end of call. If they ask for more information about what it would entail tell them:
  - assist the Pastor in decision-making for the cluster
  - being an active member of the council willing to take on and participate in projects/events
  - 3 year minimum commitment with Year 1 being Sept. 2020 - June 2021
  - monthly meeting for 2 hours
  - first meeting is June 2020, which is a meeting/picnic

If interested in being considered get email address. Deacon Bob will make contact. Inform them that Pastoral Council Guidelines will be emailed to them and that they will be asked to write a paragraph telling about themselves and a paragraph telling what they can bring of value as a member of the Pastoral Council.

- **Step 2-** Deacon Bob will send those who expressed interest in being considered
  - an email requesting that they write a paragraph telling about themselves and a paragraph telling what they can bring of value as a member of the Pastoral Council, along with a due date
  - criteria from the CCBT By-Laws Article III Section 2a.: i. through vi.
  - DOR Guidelines: The specific purposes of the Pastoral Council (all four bullets)
- **Step 3-** Pastoral Council evaluation of those interested in serving will take place at the meeting on Tuesday, February 25. Bio's and statements will be reviewed. We will strive for 8 - 10 members.
- **Step 4-** Final decisions will be made. This could possibly happen at the February meeting depending upon how many there are to consider. New council members will be invited to attend the end of year party on June 23. The first year of the three year term will start September 2020 – June 2021.

#### **Revision/Update of CCBT Pastoral Council By-Laws**

- Deacon Bob suggested two people work together to make suggestions for changes/updates, being sure that the revised guidelines reflect who we are as a cluster. Kevin Rice and Breeze AuClair volunteered.

They will note suggested changes on the document and share the draft with the rest of the council for feedback. They will work from the DOR Guidelines to be sure our covenant reflects the same. The draft will be discussed at the March 23 meeting.

- Change: CCBT Covenant, Article III, Section 4: Selection of Pastoral Council Members (our covenant MUST reflect DOR Guidelines, as well as changes we made this year)
- Breeze AuClair drafted an updated Parish Mission Statement and shared with the group to be considered

## **New Business**

### **Communications**

- Deacon Bob attends cluster-wide meetings and disseminates information as necessary.
- Communications Web- There is a need for a single point of contact, cluster-wide website that provides information for events that occur at the various worship sites in the cluster.
- Establish a process for vetting new initiatives at CCBT through Pastoral Council (ex: phone list for inclement weather)
- Breeze AuClair volunteered to compile a roster of committee membership, listing names and contact information for all members of CCBT committees.
  - Discussed the desire to reinstitute Hospitality/Martha Ministry

### **Discussion Items**

- **Envelopes-** Our Parish does not have online giving because it is costly, but you can use your own Bill Payer, etc. if you don't want to write a check. There is talk of having a cluster-wide envelope with the churches listed on the front of the envelope so those who worship at another church in the cluster can check the box where they want their donation to go. You do not have to receive envelopes.
- **Bulletins-** Currently 80 are printed (1 per family) and weekly bulletins will continue until they become too costly. Question about how things get put in the bulletin.
- **Volunteer "Reception"**- Some parishes have a yearly reception to show gratitude to those who volunteer.
- **Mass Schedule-** PC had discussion about the current status of the Pastor's statement that the cluster-wide Mass schedule will be reviewed.

### **Other**

- The March meeting was changed from March 24<sup>th</sup> to the 23<sup>rd</sup>, due to a conflict with the Lenten Soup Supper.

**Closing Prayer** ~ Our Father (all together)

**Meeting adjourned:** 8:00 PM

**Next meeting:** February 25, 2020 @ 6:00 PM, St. Mary Magdalene

**Submitted:** In draft and in smooth on January 30, 2020, by Marie Smith.