

Meeting Minutes  
CCBT Parish Council  
10 December 2019

**Attendees:** Fr. Tedesche, Deacon Bob, Rosemary Seymour, Marie Smith, Kevin Rice, Breezy Auclair and Larry Fillmore.

**Absent:** None

The meeting began at 7 PM with an opening prayer. Deacon Bob made brief opening remarks centering on his desire to see the council align itself with DOR Guidelines for Parish Councils in terms of membership, membership mix, term limits and recruitment of new members.

Under old business, the Council reviewed the 12 November agenda with an eye toward identifying items on the agenda that could and should be brought forward for adjudication at a future meeting. Items such as obtaining a recording secretary and evaluating the nomination/selection process, identifying CCBT committees and members, reviewing and modernizing the existing covenant and the top 16 areas of parishioner interest were determined to be retained for future action. A suggestion was then made to set aside the 12 November agenda. The suggestion was so moved for approval by Breezy Auclair and was seconded by Kevin Rice.

Under old business it was noted that the Mass schedule for 31 December/1 January was not in the bulletin. Deacon Bob contacted Mary DeLisio and the change is to be made in the next bulletin.

Under old business, members worked to properly understand (per DOR Guidelines) and then solidify terms and term limits. Breezy Auclair, Rosemary Seymour, Marie Smith, Kevin Rice and Bob Lee all agreed to commit to three year terms commencing with the 2019/2020 Parish Council meeting cycle. Larry Fillmore decided to step down because he was not able to attend Mass regularly at CCBT.

Under old business, Marie Smith volunteered to become the Council's Recording Secretary.

Under old business, it was agreed (so moved by Rosemary Seymour and seconded by Kevin Rice) that the Council would seek to have the existing CCBT committees assign members to sit as members of the Council or, failing that, provide committee reports to the Council on agreed upon intervals. Deacon Bob would contact the committees. It was also agreed that the Council would seek to recruit four new members at large, two from SMM and two from STT.

Also under old business it was agreed upon (so moved by Rosemary Seymour and seconded by Kevin Rice) that new member recruitment would begin in the New Year and would consist of bulletin announcements, and pulpit announcements. Sheets of paper would be placed at the ends of the pews for parishioners to nominate members at large. Nominees would be called to solicit participation, biographical data submitted and voting of the Council would determine selectees. The process should complete by the third month in 2020. It was suggested and agreed to have copies of the PPC Guidelines available for anyone interested in joining Parish Council , no decision/action taken.

Under new business, Breezy Auclair called for a combined committee meeting at CCBT be called to allow all members to meet all other members of other committees. No decision was made. In addition, it was suggested that a roster of committee membership be established, listing names and contact information for all members of CCBT committees. This recommendation was generally agreed upon but no one was assigned action.

Under new business it was agreed (so moved by Rosemary Seymour and seconded by Kevin Rice) that after completing the process of fixing the Council (as noted above), we would update the CCBT Covenant (By-Laws of the Parish Pastoral Council) to include updating/revising the Parish Mission Statement. Father Tedesche recommended we obtain mission statements from SJTW and St Michaels for reference.

Under new business, improving communications was discussed as a topic that needed to be addressed soon. This includes making certain parishioners know that Council meetings are “open” to solicit their attendance. Also it was recommended that Council minutes be posted in the Bulletin along with events for the 3 parishes in the cluster. No decision/action was taken

The Chair recommended that Council meetings be held toward the end of each month to allow committees time to meet and prepare reports for the Council. The next Council meeting will be held on Tuesday, 28 January at 6 PM at SMM.

Submitted in draft on 12/11/2019 and in smooth on 12/16/2019.

//Deacon Bob